

The meeting of the Contract Review Committee was called to order at 1:00 PM on May 16, 2024, by Robert Norris.

CRC Members In Attendance

Fariba Kassiri (Chair), CEX
Megan Greene, OCA
Chris Mullin, OMB
Robert Norris, PRO

Procurement Staff in Attendance

Avinash Shetty
Breanna Oland
Erik Haugen
Karen DeLuca
Michael Rivas

Michael Shull
Segyung Yaeger
Sheronda Baltimore
Virginia Tejada-Gurmendi

Zahanara Hasan
Zoe Polach

Items Discussed - 3 Item(s)

Item #1: Department of General Services

Action Type:	Sole Source/Non-Competitive		
Contractor:	Trillium Transportation Fuels, LLC	Contract:	TBD
Contract Desc:	Federal Grant funded with County match sole source request for design, build, operate, and maintain of hydrogen electrolyzer facility to fuel hydrogen fuel cell buses		
Execution:	--	Expiration:	--
Contract Val:	\$0.00	Cost of Action:	\$10,000,000.00

Ahron Berney, Calvin Jones, Donald Scheuerman, Suzanne Kapust, and Yemisi Ogbodo were in attendance on behalf of the Department of General Services.

Background

New non-competitive for sole source contract with Trillium Transportation for the Hydrogen Facility at Fleet. The Department of General Services, Division of Fleet Management Services requests this action under 4.1.12.3(a)(2); The valid performance or delivery due dates required by the County can be met by only one source.

Motion

Robert Norris moved to defer the full decision to the CAO pertaining to the request from the Department of General Services to enter into competitive contract with Trillium Transportation Fuels LLC for the design and build to operate and maintain a hydrogen fuel protection system and fueling station. Chris Mullin seconded the motion. Fariba Kassiri concurred.

Item #2: Department of Health & Human Svcs

Action Type:	Amendment/Extension Beyond the Term/Increase Funding/Price Increase/Sole Source/Non-Competitive		
Contractor:	CentroNia, Inc.	Contract:	1082507
Contract Desc:	Community Based Pre-Kindergarten Services		
Execution:	6/25/18	Expiration:	6/30/24
Contract Val:	\$7,046,741.00	Cost of Action:	\$1,326,680.88

Gregory Green, Michelle Gallipoli, and Tania Munoz were in attendance on behalf of the Department of Health & Human Svcs.

Background

HHS submitted a new RFP #1153982, for the services provided under this Contract to the Office of Procurement on March 13, 2023. QSC is currently in the evaluation phase, but due to the retirement of the initial QSC lead, the evaluation process has been delayed. This second extension will allow sufficient time for the completion of the RFP process. Therefore, HHS is requesting the second extension beyond the term for one year with a ten (10) day kick out clause. A copy of the draft Amendment is attached. The Department considers the Contractor to be responsible, and the prices to be fair and reasonable. The estimated value of the extension is \$1,326,680.89.

Motion

Robert Norris moved to approve the extension beyond the term with CentroNia, Inc., contract #1082507, for 1 year with a 10-day kick-out clause. This is at an estimated maximum not to exceed \$1,326,680.89. This estimate does not include the inflationary adjustment pending with County Council. This is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

Item #3: Department of Transportation

Action Type:	Amendment/Extension Beyond the Term/Sole Source/Non-Competitive		
Contractor:	MJ Management Services, LLC	Contract:	1017650
Contract Desc:	Call-N-Ride (CNR) Administrative Services		
Execution:	7/1/12	Expiration:	6/27/24
Contract Val:	\$2,997,600.00	Cost of Action:	\$288,000.00

Faisal Khan, and Maricela Cordova Garcia were in attendance on behalf of the Department of Transportation.

Background

In accordance with Section 4.1.12.3.a2 of the REGS, dept requesting 12 month extension.

Motion

Robert Norris moved to approve the extension beyond the term with MJ Management Services, LLC, contract #1017650, for 1 year with a 90-day kick-out clause. This is at an estimated value of \$288,000.00 and is in accordance with Procurement Regulation, 4.1.12.3(a)(1) and (2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

The meeting was adjourned at 1:21 PM.